

WELCOME

Welcome to Frederica Academy! We are honored that you have chosen to share your child(ren) with us. If you have any questions or concerns, please call your assigned Buddy Family or Helen Rentz in the Office of Admission by phone at **912.638.9981 ext.106** or helenrentz@fredericaacademy.org. Again, we look forward to providing your child(ren) with the best education possible.

FREDERICA FACES

Ellen Fleming | *Head of School*

John Pope | *Associate Head of School for Advancement*

Mike Temple | *Upper School Principal*

Leigh Toomey | *Middle School Principal*

Rebecca Pruitt | *Lower School Principal*

Carl Nash | *Athletic Director*

Laura Nevins | *Director of College Placement & Upper School Counselor*

Helen Rentz | *Director of Admission*

Dottie Barrow | *Director of Technology & Media*

Kaitlyn Boyne | *Extended Day Coordinator*

Deirdre Byers | *School Nurse*

Mitzi Gregg | *Business Office (Accounts Receivable)*

Catherine Holt | *Front Office Receptionist*

Brad Hutcherson | *Development Coordinator*

Ashley Lavalley | *Upper School Receptionist*

Rachael Lee | *Lower and Middle School Counselor*

Caleb Shorthouse | *Communications Coordinator*

Chris Smith | *Arts Director*

Catherine Squire | *Director of Community Service*

Erin Zak | *Human Resources Director*

Elizabeth Brunson | *Booster Club President*

Kelly Morgan | *Parent Association President*

FREDERICA ACADEMY MISSION STATEMENT

To maximize the potential of each student and to prepare him or her for college and adult life through the development of mind, body, and spirit.

GENERAL INFORMATION

SCHOOL STARTING TIMES

- Lower School - 8:00 a.m.
- Middle School - 8:15 a.m.
- Upper School - 8:15 a.m.

DISMISSAL

- Pre-K - 1:00 p.m.
- Kindergarten - 2:00 p.m.
- Lower School - 3:00 p.m.
- Middle School - 3:20 p.m.
- Upper School - 3:20 p.m.
- MS/US Tutorial - 3:20 - 3:50 p.m.

In the interest of safety, parents are asked to stay in the car line rather than pull into the parking lot or elsewhere to pick up their child(ren). Children are asked to exit and enter only on the right side of the car. Lower School Pick-Up is in front of the school. Lower School students not picked up by 3:15 p.m. will be taken to Extended Day. Middle School Pick-Up is in the parking lot next to the football/soccer field. Upper School students should be picked-up/dropped off in the “round-about” behind Corn Hall.

EARLY DISMISSAL

Frederica dismisses early a few times during the school year. Notices will be posted to the website and sent via email regarding these designated days.

EXTENDED DAY

Extended Day is available for Frederica Academy students in Pre-Kindergarten through fifth grade. The program begins at 1:00 p.m. and ends at 5:30 p.m. Students enter the program at the conclusion of their school day. Extended Day is a full program that includes rest or quiet time for Pre-School children and a balance of outdoor and indoor activities, play and the opportunity to do homework with supervision for Lower School children. Registration forms must be completed and processed before a child is permitted to stay in Extended Day. Registration forms are available in the school office or on the website.

ACADEMIC CENTERS

The Academic Centers provide an environment for individual learners to quietly reflect on their learning as well as a space for collaborative group work. The Academic Centers’ staff support students with the high academic expectations of a college-preparatory school by further developing the foundations as well as time management and study skills of each child.

Our mission is to maximize the academic potential for each student by:

- Enriching the experiences of passionate learners through innovative, educational opportunities;
- Assisting and accommodating students in need of differentiation and enrichment; and
- Broadening the impact of passionate teaching through opportunities for professional development.

The Academic Centers are committed to enhancing students’ confidence and engagement through innovative teaching. We are dedicated to research-based educational practices. Moreover, the school has a commitment to student-centered pedagogy through coaching, modeling, and assisting faculty in creating a student-centered learning environment.

FIELD TRIP DRIVERS

All drivers are to have proof of valid driver’s license, proof of valid automobile insurance, and a Georgia Motor Vehicle Report for a three-year record. The front office will assist interested drivers in obtaining paperwork for a background check. A brief orientation is required in order to get clearance to drive a Frederica Academy bus. The Georgia Child Safety Passenger law requires all children under the age of eight to use a child safety or booster seat and to ride in rear seats.

LUNCH

Students may bring their lunch from home or buy lunch at school. The lunchroom sells meals every day provided by Chef Austin as well as items such as fresh fruit, sandwiches, yogurt, snacks, sweets and bottled water. Each child has an account number to charge purchases. Parents receive a monthly statement from the school in order to reconcile account payments.

SCHOOL CLOTHING

Frederica Academy requires children in Kindergarten through eighth grade to wear a school uniform. Many Pre-Kindergarten students also choose to wear uniforms, although they are not required. Our school code at Lands' End is #9000-6357-9 and our Lower School Logo Reference number is 1011130K. The Middle School Logo Reference number is 1411840K. Uniform guidelines are posted on the website along with information about our uniform sales of gently used uniforms. For Upper School students, please refer to the Dress Code section of the Upper School Handbook posted on the website under Academics/Upper School.

MORNING MEETING

Lower School Morning Meeting is held each Friday of the school year at 8:10 a.m. This student-lead assembly includes announcements, the Pledge of Allegiance, prayer, unique performances and special recognitions. The students are in charge of this meeting and parents are always welcome to attend!

PARENT PARTICIPATION

Frederica Academy loves parent participation! There are many ways to get involved through the Parent Association, the Booster Club, and volunteer opportunities in the Advancement Office and the Office of Admission.

PARENT ASSOCIATION

Please make sure that the school has your correct email address so that you may receive notices about Parent Association meetings and other Parent Association activities, including many volunteer opportunities. Parent Association also offers parent education workshops throughout the year. Most meetings take place in Hamilton Hall. Please contact Kelly Morgan at **912.258.6529** or skmorgan10@comcast.net to learn more about volunteer opportunities at Frederica Academy.

LOWER SCHOOL REPRESENTATIVES

Each class will have a parent who acts as a liaison between the teacher(s) and parents. There are also parent grade representatives in the Middle School and Upper School.

BUDDY FAMILIES

New students in grades Kindergarten through 12th grade are assigned a buddy family prior to the start of the school year. The Buddy Family is an important function at Frederica

Academy to help our new families make a smooth transition to our school. The Buddy Family serves as a resource for our new families to ensure that new students and their parents feel informed, welcomed and excited about their new school home.

THE WEBSITE

Frederica Academy uses the school's website (fredericaacademy.org) as the platform for internal and external communications. For example, athletic forms, health forms, school calendar, etc., can be found on the website. It is also the gateway for communicating academic and other information via RenWeb to parents and students. The school will supply parents and students with a username and password that will allow them to create an account with which they can access school announcements, academic progress reports, news items and other useful information. It is imperative that parents log into their RenWeb account as soon as they receive their username and password to verify all information is correct. Contact Ashley Lavallee at **912.638.9981 ext. 187** or ashleylavallee@fredericaacademy.org for questions regarding login information.

SCHOOL NURSE

Frederica Academy has a full-time school nurse on staff. Nurse Deirdre Byers works with the teachers, counselors and coaches to provide students with the care and knowledge they need to achieve their highest potential for well being. If your child becomes ill during the school day, he/she will report to the nurse for further evaluation and care. If your child has any medical needs, please report them to Nurse Byers and indicate it on their health information form. Nurse Byers can be reached at **912.638.9981 ext. 492** or deirdrebyers@fredericaacademy.org.

HEALTH FORMS

As required by Georgia law, Frederica Academy will need upon admission a Georgia School Certificate of Immunization Form 3231 and a Certificate of Ear, Eye and Dental Examination Form 3300. Both forms are available through the Glynn County Health Department or your local physician. The school nurse will also need information about your child's health history and allergies. You can provide this during online registration or by filling out the Student Health Information and Consent Form in your enrollment packet.

ATHLETICS/BOOSTER CLUB

An enriching part of the Frederica Academy experience is athletics. Middle and Upper School students are eligible to participate in athletics. After school mini-clinics are offered throughout the year for our Lower School students. Many families, with children of all ages, attend home sporting events and enjoy meeting other Frederica families by becoming involved with the Frederica Knights Booster Club. Please contact Frederica Academy's Athletic Director, Carl Nash (carlnash@fredericaacademy.org), or the Booster Club President, Elizabeth Brunson (4ebrunson@comcast.net), with any questions regarding athletics.

ATHLETIC SCREENING

The FA Athletic Department, in conjunction with Southeast Georgia Health System, conducts a mandatory Pre-Participation Exam (PPE) for students in grades fifth through eleventh during the month of April in anticipation for the coming year's athletic season. Every student is required to complete a physical examination due to the rigorous activity expected from our physical education curriculum. This screening is also mandatory for all athletic participants. Once complete, each student-athlete will be covered to play sports for the entire school year. The required Pre-Participation Exam packet can be downloaded from our website and completed by the medical professional of your choice. It will be required prior to your first day of class for grades sixth through twelfth.

SUMMER PROGRAMS

Frederica Academy's Summer Programs incorporate meaningful learning experiences to enrich the development of mind, body and spirit.

Mind

- Focusing on individual skill development and learning strategies, our mind-centered Summer Programs are a great way to review, maintain, and master skills in a variety of subjects and activities. From chess and computer science to health and political science, there are a variety of offerings to expand your child's mind and skill sets. Small group instruction and a creative classroom environment make these programs the perfect balance between discovery and summer fun. Due to limited seating and content alignment with our curriculum, Upper School Academic Courses are restricted to current Frederica students for the upcoming school year.

Body

- Participants in our athletic Summer Programs are grouped based on age and skill level. This enables athletes to learn and apply the principles of teamwork, discipline, and sportsmanship in a safe and productive environment. Offerings range from football, baseball and soccer to cheer, equestrian and golf. There is a camp for every student athlete!

Spirit

- Our spirit-themed Summer Programs are designed to enrich the summer experience through art, music, or other interests specific to your child's personality. Campers dive into hands-on exploration and discovery through themed sessions such as pottery, pirate adventures, princess pursuits and more.

Instructors are selected based on their passion for the curriculum found within the program(s) they facilitate. We welcome all children of the Golden Isles and visitors to our community to register for our exciting and enriching Summer Programs. Please visit our website at fredericaacademy.org/SummerPrograms to view summer program offerings. For more information, please contact Brooke Ackerman at brookeackerman@fredericaacademy.org.

SUMMER READING

Students in rising first through twelfth grades are required to complete summer reading. Visit the school's website for your child's summer reading assignment.

SCHOOL BOOKS AND WORKBOOKS

In Lower School, books are provided; however, if lost, a fee is charged. Middle and Upper School students are responsible for purchasing books. It will be necessary to get the class schedule before ordering books. Class schedules will be emailed to new students once they are finalized. Parents should go to the school's website and purchase books through the MBS Direct virtual bookstore or alternative websites for used books such as www.chegg.com, www.amazon.com or www.half.com. Be sure to check the ISBN numbers before ordering. Also, feel free to check with older Frederica students to borrow or buy used books. The school will purchase workbooks and some textbooks for Middle and Upper School students and parents will be billed accordingly. Beginning with Algebra I, all students will need a TI-Nspire CX calculator for math classes.

CARPE VITAM

Every year, sixth, seventh, and eighth grade students spend three to five school days off campus experiencing experiential learning. Students get to know classmates by sharing unfamiliar encounters in a new and different environment. The English translation of the Latin term “Carpe Vitam” is “seize the life,” and that is exactly what we intend your child to do on these trips!

This year, sixth grade will travel to Rock Eagle 4-H Center in Eatonton, Georgia, to gain a greater awareness of themselves as well as the natural world around them. Students will experience team building and outdoor adventures while learning the ecology and living history of our state.

The seventh grade will travel, once again, to YMCA Camp Greenville in Cleveland, South Carolina. YMCA Camp Greenville’s Environmental Education Program is a highly organized outdoor learning experience that aims to help students find out more about the outdoors, and themselves, by providing teaching activities which take place in the outdoors.

The eighth grade will again visit Washington, D.C., and experience our nation’s Capital. Their tour aligns with our eighth grade curriculum and lets our students experience history and government first-hand.

For more information, please contact Middle School Principal Leigh Toomey at **912.638.9981 ext. 755** or leightoomey@fredericaacademy.org.

BACK-TO-SCHOOL BARBEQUE - **AUGUST 14, 2018**

The school hosts a social event on the evening before the first day of school. It offers fun for the entire family and is casual. It’s our special way of kicking off the new school year!

JINGLE BELL CELEBRATION - **DECEMBER 6, 2018**

Please plan to help light the Frederica Christmas Tree and begin the holiday season with cookies, milk and school spirit at its finest. This festive event offers fun for the entire family. The greater Golden Isles community is also invited to attend. You will receive an invitation with additional details in November.

MAY DAY/GRANDPARENTS DAY/HONORS DAY

APRIL 26, 2019

Each year, Frederica hosts a special day to honor our grandparents and special friends. Many students participate in the May Day ceremony including all Lower School students and members of the Middle and Upper School. Upper School students will experience Honors Day on this day as well. This is a dress-up day at Frederica Academy, and school concludes following the May Day festivities. Invitations will be sent to Frederica families and grandparents.

DERBY DAY - **MAY 4, 2019**

Our annual signature fundraiser is held on the first Saturday in May in conjunction with the Kentucky Derby. It is organized by the Office of Advancement. This event is open to the public and is a great way to become involved, support the school through sponsorships and meet other parents. Many parent volunteers work on the planning and execution of this special event, which benefits our school in many significant ways. Please save the date!

SUPPORTING FREDERICA

Tuition revenue at Frederica Academy, consistent with other independent schools, only covers a portion of the school’s actual operating expenses each year. At Frederica, tuition only covers about 80% of the operating budget. The balance of the school’s operating revenue comes from donors who support the school’s mission. Money for capital projects and other long-term investments does not come from tuition revenue — it comes from donations the school receives from individuals or private foundations.

Donations to Frederica Academy are classified as restricted gifts or unrestricted gifts. All of these gifts are voluntary and, in almost all cases, are charitable contributions. Therefore, they are tax deductible.

An unrestricted gift is a donation that is not tied to a specific investment. In other words, the school has the discretion to use the money as part of its operating budget. The best example of an unrestricted gift is a donation to the Annual Fund. Each year, money from the Annual Fund helps keep the school operating and is the critical difference in helping make tuition more affordable for more Frederica families. Without Annual Fund revenue, Frederica would be forced to increase tuition, cut programs or increase student-teacher ratios.

2018-2019 SCHOOL CALENDAR

Because the Annual Fund is such a strategic priority, large donors and foundations use the school's Annual Fund performance as the primary indicator of stakeholder confidence in the school. Accordingly, participation in the Annual Fund is very important — especially parent, faculty and trustee participation. All parents are strongly encouraged to participate and to participate at a level of their choosing. No gift is too small, and every gift is truly appreciated.

Restricted gifts can be given for specific line-items within the school's operating budget. For example, a donor may underwrite the Carpe Vitam program or give money to fund other school projects, programs or initiatives of particular interest to the donor. Additional restricted gifts are tied to capital projects (new buildings or campus improvements) or other long-term investments (endowment funds).

For additional information, please contact John Pope in the Advancement Office at **912.638.9981 ext. 102** or johnpope@fredericaacademy.org.

Saturday, August 4:	Varsity Football/Cheer Picture Day
Monday-Tuesday, August 6-7:	New Teacher Orientation
Wednesday, August 8-14:	Teacher Pre-Planning
Thursday, August 9:	New Parent Orientation
Tuesday, August 14:	Back-to-School Barbeque
Wednesday, August 15:	First Day of School (Full Day)
Friday, August 24:	Upper School Class Retreats (Full Day)
Monday, September 3:	Labor Day (No School)
Monday, October 8:	Columbus Day (No School)
Wednesday, October 10:	PSAT/Community Service Project (US Half Day)
Friday, October 19:	Parent Conferences (No School)
October 22-25:	Middle School Carpe Vitam
Thursday, October 23:	ACT/Community Service (US Half Day)
Monday, November 12:	Veteran's Day Special Assembly
Wednesday-Friday, November 21-23:	Thanksgiving Break (No School)
Friday, December 14, 17-18:	MS/US Exams (Student Early Dismissal)
Wednesday, December 19:	Teacher Work Day (No Students)
December 19 - January 4:	Student Holiday Break (No School)
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Friday, January 4:	Teacher Work Day (No Students)
Monday, January 7:	First Day of Second Semester (Full Day)
Monday, January 21:	Martin Luther King Day (No School)
Friday-Monday, February 15-18:	Winter Break/President's Day (No School)
Friday, March 15:	Parent Conferences (No School)
Monday-Friday, March 25-29:	Spring Break (No School)
Friday-Monday, April 19-22:	Good Friday / Easter Monday (No School)
Friday, April 26:	Grandparent's Day, May Day, Honors Day (Early Dismissal)
Friday, May 17:	Baccalaureate
Saturday, May 18:	Graduation
Tuesday-Thursday, May 21-23:	MS/US Exams (Student Early Dismissal)
Thursday, May 23:	Last Day of Lower School
Friday, May 24:	Lower School Closing Ceremony (Grades 1-5)
Friday, May 24:	Middle School Closing Ceremony
Friday, May 24:	End of Second Semester MS/US
Tuesday-Friday, May 28-31:	Teacher Post Planning



FREDERICA ACADEMY

200 Murray Way
Saint Simons Island, Georgia 31522

912.638.9981 (Main Extension) • 912.638.9982 (Upper School) • 912.638.1442 (Fax)
www.fredericaacademy.org